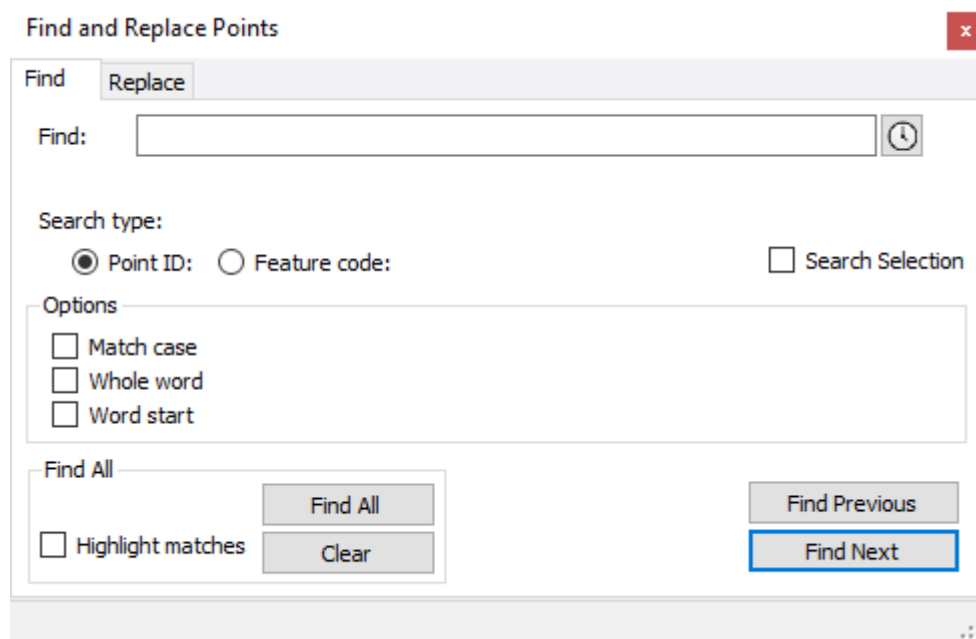




Find and Replace Points

Command Description

The Find and Replace Points command enables you to Search for, select, and optionally rename points by Point ID or Feature Code.



The dialog box is titled "Find and Replace Points" and has a red close button in the top right corner. It contains two tabs: "Find" (selected) and "Replace".

Under the "Find" tab, there is a "Find:" text input field with a search icon on the right. Below this is the "Search type:" section with two radio buttons: "Point ID:" (selected) and "Feature code:". To the right of these is a checkbox labeled "Search Selection".

Below the search type section is an "Options" group box containing three checkboxes: "Match case", "Whole word", and "Word start".

At the bottom left, there is a "Find All" section with a checkbox labeled "Highlight matches". To the right of this are two buttons: "Find All" and "Clear".

At the bottom right, there are two buttons: "Find Previous" and "Find Next" (which is highlighted with a blue border).

Find Tab:

To **find** point ID's and feature codes:

1. Select the **Find** tab.
2. In the **Find** field, enter the point ID, or feature code you want to find.
3. Select the appropriate **Search Type** option.
4. To search the whole project, leave the **Search Selection** box unticked or tick this box and select a group of points to search through.
5. Check the appropriate check boxes in the **Options** group to refine your search.
6. Do either of the following:
 - If you want to select all point ID's or feature codes that match your search criteria, check the **Highlight Matches** check box and click **Find All**.
 - If you want to select point ID's or feature codes that match your search criteria one at a time, click the **Find Previous** or **Find Next** button.

*Note: When using the **Find Previous** or **Find Next** buttons, the plan view will automatically zoom to the point selected.*

Replace Tab:

To **replace** point ID's and feature codes:

1. Select the **Replace** tab
2. In the **Find** field, enter the point ID, or feature code you want to find and replace.
3. In the **Replace** field, enter the point ID, or feature code you want to use to replace the existing name or code.
4. Select the appropriate **Search Type** option.
5. To search the whole project, leave the **Search Selection** box unticked or tick this box and select a group of points to search through.
6. Check the appropriate check boxes in the **Options** group to refine your search.
7. For Point ID's only you can replace the text and add an incremental number at the end using the **Replace & Increment Point ID** option.
8. Do either of the following:
 - If you want to replace all point ID's or feature codes that match your search criteria with the replacement ID or code, click **Replace All**.
 - If you want to select point ID's or feature codes that match your search criteria one at a time, click the **Find Previous** or **Find Next** button. To replace the current selection with the ID or code displayed in the **Replace** field, click the **Replace** button.

*Note: When using the **Find Previous** or **Find Next** buttons, the plan view will automatically zoom to the point selected.*